



612.564.8004  
info@beautifuldaycatering.com  
www.beautifuldaycatering.com

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## *Terms & Conditions 2018-2019*

### SECURING YOUR DATE

A \$100 non-refundable deposit is required to secure an event date for events of 100+ guests, or for all events that require staff onsite. The deposit will be credited toward your invoice. If the event is cancelled at any time, this deposit will not be refunded. Please send payment along with a signed copy of this Terms and Conditions document to: Beautiful Day Catering, 361 Ely St. NE, Minneapolis, MN 55432.

### PAYMENTS

We require a 50% deposit of your total estimated bill 3 weeks prior for events of 100+ guests and 2 weeks prior for events less than 100 guests. At this time, we need your menu selections, an estimated number of guests, and notice of services required (serving staff, rental items, floral, etc.).

Final menu selections and a final count must be communicated to Beautiful Day Catering no later than 7 days prior to your event. Full payment is due upon receipt of final invoice by check or credit card.

### SERVICE CHARGES

We charge a minimum of \$25 for delivery in the Metro area which includes buffet set-up of the food we deliver. Should you need us to stay to manage the buffet and clean up, we charge an additional fee of \$60 per hour for 2 people (with no additional servers).

Lead servers are billed at \$30 per hour. Additional servers are billed at \$25 per hour, kitchen assistants at \$20 per hour. Onsite chef services at \$40 per hour, per chef. The number of staff and hours needed will be determined by the event type, size and services required.

Events that require staff are subject to a 15% service fee (exclusive of outside vendor upcharge.)

Outside vendor services (rentals, florals, etc.) coordinated through Beautiful Day Catering are subject to a 10% upcharge.

### PAYMENT TERMS

All orders are subject to applicable state and local sales tax.

Adjusted payment is due no later than one week after the event date for any additional charges incurred during the event (extra server hours, etc.). We accept payment in the form of a check, Visa, MasterCard, and Discover.

### CANCELLATION POLICY

Orders cancelled 3 days prior to your event will result in a forfeiture of your 50% deposit.

Orders cancelled 2 days or less prior to your event, all food and rentals will be billed in full.

### RENTAL ITEMS

Beautiful Day Catering will assume no liability in the rental agreement between client and the rental company.

We will assist client with selections and needs, and order rental items. We will act as a liaison if there are problems with the rental order, but will not be held responsible for breakage or damage as a result of client use. Rental items will be delivered to the location as specified by client of Beautiful Day Catering and items will be picked up at that location by the rental company.

I AGREE TO THE TERMS AND CONDITIONS OF BEAUTIFUL DAY CATERING AS STATED ABOVE.

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CLIENT SIGNATURE

DATE

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EVENT NAME

EVENT DATE